

# GROVE SMILES® DENTISTRY

STEPHEN J PARR DDS, PA

2685 BIRD AVENUE, COCONUT GROVE, FL 33133

PH: 305-858-0505 FAX: 305-858-3223

www.grove-smiles.com

## Patient Information

Date \_\_\_\_\_

Mr.  Mrs.  Ms.  Dr. First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name \_\_\_\_\_ Nickname \_\_\_\_\_

Sex:  Male  Female Birthdate \_\_\_/\_\_\_/\_\_\_ Age \_\_\_ Soc.Security \_\_\_-\_\_\_-\_\_\_ Driver's Lic \_\_\_\_\_

Street \_\_\_\_\_ Apt# \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Tel (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Choice of contact  Text  E-mail  Phone Call  Any  Other \_\_\_\_\_

Student:  Full-Time  Part-Time School Name \_\_\_\_\_ School Address \_\_\_\_\_

Marital Status:  Single  Married  Domestic Partners  Legally Separated  Divorced  Widowed

Name of Spouse/Significant Other \_\_\_\_\_ Ph (\_\_\_\_) \_\_\_\_\_

Employed:  Full-Time  Part-Time  Retired

Employer \_\_\_\_\_ Occupation \_\_\_\_\_ Bus Ph (\_\_\_\_) \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Relationship \_\_\_\_\_ Ph (\_\_\_\_) \_\_\_\_\_

Who may we thank for referring you? \_\_\_\_\_

## Account Information

Who will be responsible for your account?  Self, skip this section  Spouse  Father  Mother  Other \_\_\_\_\_

Name \_\_\_\_\_ Soc.Security \_\_\_-\_\_\_-\_\_\_ Birthdate \_\_\_/\_\_\_/\_\_\_ Age \_\_\_ Ph (\_\_\_\_) \_\_\_\_\_

Street \_\_\_\_\_ Apt# \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_ Bus Ph (\_\_\_\_) \_\_\_\_\_

## Dental Insurance Information

Do you have insurance that will cover any or part of our Professional services?  Yes, provide Ins Card and ID  No (Skip this section)

Name of Insurance Co. \_\_\_\_\_ Member Id/Policy # \_\_\_\_\_ Group # \_\_\_\_\_

Name of Policy Holder (Subscriber) \_\_\_\_\_ Soc.Security \_\_\_-\_\_\_-\_\_\_ Birthdate \_\_\_/\_\_\_/\_\_\_

Employer/Co \_\_\_\_\_ Relationship to Subscriber (if not self) \_\_\_\_\_ Subscriber's Ph (\_\_\_\_) \_\_\_\_\_

## Dental Information

Reason for today's visit:  New Patient exam  Emergency  Consultation  Other \_\_\_\_\_

Are you in pain:  Yes  No  Don't know

Please indicate any of the following problems by checking off the corresponding box:

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Discomfort, clicking or popping jaw   | <input type="checkbox"/> Red, swollen or bleeding gum | <input type="checkbox"/> Sensitive teeth or gums | <input type="checkbox"/> Blisters/sore in or around mouth |
| <input type="checkbox"/> Lost/broken fillings  | <input type="checkbox"/> Teeth grinding, clenching    | <input type="checkbox"/> Ringing in the ears     | <input type="checkbox"/> Broken/chipped tooth             |
| <input type="checkbox"/> Stained teeth   | <input type="checkbox"/> Locking jaw                  | <input type="checkbox"/> Bad breath              | <input type="checkbox"/> Burning tongue/lip               |
| <input type="checkbox"/> Difficulty closing jaw  | <input type="checkbox"/> Swelling/lumps in mouth      | <input type="checkbox"/> Loose/shifting teeth    | <input type="checkbox"/> Food caught in between teeth     |
| <input type="checkbox"/> My teeth are sensitive to: <input type="checkbox"/> Hot <input type="checkbox"/> Cold <input type="checkbox"/> Sweets <input type="checkbox"/> Biting | <input type="checkbox"/> Other _____                  |  |   |

Previous dentist: Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Last dental cleaning: Date \_\_\_\_\_ Last dental x-rays: Date \_\_\_\_\_

Times a day you brush: \_\_\_\_\_ Times a day you floss \_\_\_\_\_ Type of toothbrush bristles you use:  Soft  Medium  Hard

How would you rate your smile? (worst)  1  2  3  4  5  6  7  8  9  10 (best)



**INSURANCE ASSIGNMENT AND RELEASE**

I certify that I and/or spouse/dependent(s) have insurance coverage with \_\_\_\_\_ (Ins. Co. Name) and assign directly to Stephen J. Parr, DDS, P.A., all insurance benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by the insurance. I authorize the use of my signature on all insurance submissions.

The above named doctors may use my or my minor/child's health information and may disclose such information to the above-named Insurance Company (ies) and their agents for the purpose of obtaining payment for services and determining insurance benefits or the benefits payable for related services.

**FINANCIAL AGREEMENT**

I acknowledge that payment is due to Stephen J. Parr, DDS, PA, at the time of treatment unless other arrangements are made prior to treatment. I agree that parents, guardians or personal representatives are responsible for all fees and services rendered for treatment of a minor/child. I accept full financial responsibility for all charges for services or items provided to me or the patient. I accept financial responsibility for a cancellation or "no show" made less than 24 hours in advance of the appointment, and for the \$50.00 fee charged. Should the account be referred to an attorney for collection, I authorize said attorney to obtain my credit report; and the undersigned shall pay reasonable attorney's fees and collection expenses. I understand that filing a claim with my insurance company does not relieve me from my responsibility for the payment of all charges.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

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## NOTICE OF PRIVACY PRACTICE SUMMARY- HIPPA

This summary discloses how Healthcare information about you may be used by **Dr. Stephen J. Parr, DDS, PA.** and Grove Smiles Dentistry. A full notice of your privacy rights has been provided to you.

Treatment, Payment, Operations. We may use health information about you for treatment, to obtain payment for treatment, for administrative purposes, and to evaluate the quality of care that you receive.

Uses and Disclosures for Appointment Reminders. We may use and disclose your Healthcare information to contact you (see below) as a reminder that you have an appointment at the office. If you request that such communications be made confidentially, please express it in writing below. We will accommodate all reasonable requests.

Authorization for Use and Disclosure. We will not disclose your information to others unless you tell us to do so, or unless the law authorizes or requires us to do so.

Public health, research, health and safety, government, works compensation. We may disclose your information for public health activities, research, health and safety, governmental function, and in order to comply with workers compensation laws and regulations.

Rights. You have a right to inspect and copy information used to make decisions about your care, to request an amendment of the information, to an accounting of disclosures, to request communication with you by alternate means, to request restrictions on the information we use, and to revoke your authorization for release of information.

Concerns. You may express concerns to **Dr. Stephen J. Parr, DDS at 305-858-0505** or to the Florida Department of Health and Human resources if you believe your privacy rights have been violated. You will not be retaliated against for filing a complaint.

Organization duties. We must maintain the privacy of protected health information, provide you with notice of our legal duties and privacy practice with respect to your health information, abide by the terms of the notice, notify you if we are unable to agree to the requested restriction on how your information is used or disclosed, accommodate reasonable requests you may make to communicate with health

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information by alternative means or by alternative locations, and obtain your written authorization to use or disclose your health information for reasons other than those listed above and permitted under law.

Questions. If you have any questions, please contact our office and the appropriate person will address your questions

Dr. Stephen J. Parr, DDS, PA  
Grove Smiles Dentistry

_____	_____	_____
Patient Name (print)	Signature	Date
_____	_____	_____
Witness	Signature	Date

**Appendix**

Please call  my home  my work  my cell Number:\_\_\_\_\_

If unable to reach me:

you may leave a detailed message

please leave a message asking me to return your call

\_\_\_\_\_

The best time to reach me is (*day*)\_\_\_\_\_ between (*times*)\_\_\_\_\_